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JEH
06/04/98

RESOLUTION NO. 1071

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, ADOPTING A NEW COMPREHENSIVE USER FEE SCHEDULE FOR THE PUBLIC WORKS DEPARTMENT AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Ordinance No. 1480 of the City of Redmond provides that all administrative fees will be set by Council resolution, and

WHEREAS, Resolution 793, passed by the City Council on April 4, 1989, established a schedule of fees, charges and penalties for various applications submitted to the City and for various services and materials provided by the City, and

WHEREAS, Resolution 793 has been amended numerous times over the years, and for purposes of clarity and efficiency, the City Council desires to adopt new user fee schedules which incorporate all of the amendments to Resolution 793 over the years, and

WHEREAS, the City Council has determined to adopt a separate resolution for each departmental user fee schedule and this resolution is one of a series of eight resolutions setting such fees, and

WHEREAS, the City Council has also determined that such fees, charges and penalties should reflect the City's costs of providing services, and that department heads should be allowed to raise the fees administratively on an annual basis in an amount not exceeding the CPI in order to recapture the City's costs, now, therefore,

THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON,
HEREBY RESOLVES AS FOLLOWS:

Section 1. New Public Works Department Fee Schedule Adopted. The schedule of Public Works Department fees, charges and penalties attached to this resolution as Exhibit A and incorporated herein by this reference as if set forth in full, is hereby adopted as the official fee schedule for the City of Redmond's Public Works Department, provided, that any fee, charge, or penalty set forth on the attached schedule for which a specific amount has been set by any section of the Redmond Municipal Code (RMC) is shown merely for convenience, is not adopted or altered by this Resolution, and shall remain governed by the appropriate section of the RMC.

Section 2. Services and Materials Fees. The fee amounts for various materials which are not established by the attached schedule, such as but not limited to, maps, drawings, plans, reports, and studies, shall be as established by the Mayor, or her designee, to recover the costs to the City for printing, preparing, or making the various materials available to the public.

Section 3. Annual Review of Fees. The Public Works Director shall annually review the user fees, charges and penalties imposed by this Resolution in order to determine whether the same are adequate to cover the City's costs of providing the services for which the fee, charge or penalty is collected. If, after such review, the Public Works Director determines that the City's costs are not adequately covered, the Public Works Director may either:

- A. Administratively increase the amount of the user fee, charge or penalty in order to cover the City's cost of providing the service, provided, that the increase shall not exceed the most recently published Consumer Price Index -- Wage Earners and Clerical Workers for the Seattle-Tacoma area,

as published by the U.S. Department of Labor -- Bureau of Labor Statistics; or

- B. If an increase greater than the CPI is necessary to cover the City's costs, the Public Works Director shall submit the increase to the City Council for approval.

All administratively adjusted fees, charges and penalties shall become effective as provided in Section 5 below.

Section 4. Other Increases. In the event that the Public Works Director determines that any increase in fees, charges or penalties is necessary at any time other than the annual review in order to cover the City's cost of providing services, such increase shall require City Council approval, whether the increase exceeds the CPI or not.

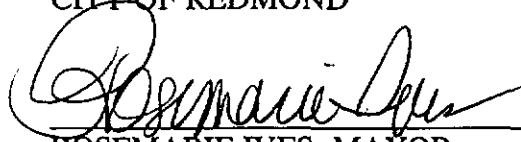
Section 5. Duties of City Clerk and Mayor -- Effective Date of Adjusted Fees.

The City Clerk's office shall maintain a current listing of all user fees, charges and penalties in the City. Whenever the Public Works Director makes administrative adjustments to fees under Section 3 of this Resolution, the Public Works Director must submit the adjustments to the City Clerk no later than December 1 of each year. The City Clerk shall then promulgate a current listing of fees, charges and penalties and submit the same to the Mayor for review. After obtaining the Mayor's approval, the City Clerk will forward a copy to each department head by January 1 of the following year. Thereafter, except as adjusted by the City Council pursuant to Section 4, the fees set forth on the City Clerk's listing shall be those charged by the City.

Section 7. Effective Date. This Resolution, and the fee schedule adopted hereby, shall become effective immediately upon passage by the City Council.

RESOLVED this 16th day of June, 1998.

CITY OF REDMOND



ROSEMARIE IVES, MAYOR

ATTEST/AUTHENTICATED:



BONNIE MATTSON, CITY CLERK

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|-----------------------------|---------------|
| FILED WITH THE CITY CLERK: | June 10, 1998 |
| PASSED BY THE CITY COUNCIL: | June 16, 1998 |
| RESOLUTION NO. <u>1071</u> | |

**PUBLIC WORKS DEPARTMENT
ADMINISTRATIVE POLICY FEES
1998 User Fees**

| <u>Administrative Policy</u> | <u>Fee/Charge</u> |
|---|--|
| Copies, standard or legal, per page | \$.15 |
| Horizontal Control Notebook | \$372.00 |
| Miscellaneous maps: (Res. 828, 1990) | |
| 18x24 | \$2.00 |
| 22x34 | \$3.00 |
| 24x36 | \$3.00 |
| 30x30 | \$3.00 |
| 34x44 | \$4.00 |
| Plans and Specs (price varies - set by engineer for the project) | |
| Segregations (Local Improvement District Assessment) engineering and clerical costs | \$110.00 |
| Six-Year Transportation Improvement Program Packet | \$6.00 |
| Standard Specifications and Details for Public Works Construction | paper copy \$34.00 plus tax |
| Telecommunications Facility Lease Application | \$2,000.00 |
| Traffic Modeling for Concurrency Testing | \$620.00 |
| Vertical Control Notebook | \$33.00 |
| Commercial/Multi-family: Engineering Plan Checks | 120% of building permit fees (50% of building permit fee is due when building permit is applied for; remaining 70% is due when the building permit is issued) |
| Plats: | |
| Zoning/Subdivison fees, final | \$5,300 each project plus \$387 per lot |
| Short Plats: | |
| Zoning/Subdivision fees, Planning | \$2,545 each project plus \$387 per lot |

**PUBLIC WORKS DEPARTMENT
REDMOND MUNICIPAL CODE REFERENCES
LICENSE, PERMIT, INSPECTION
PROCESS AND REVIEW FEES**

| | <u>Fee/Charge</u> | <u>Municipal Code Reference</u> |
|--|---|---------------------------------|
| <u>TITLE 10 - Vehicles and Traffic</u> | | |
| Special event permit | \$89 | 10.60.030 |
| Performance deposit of 150% of estimated special event permit fee (refundable) | | |
| <u>TITLE 12 - Streets and Sidewalks</u> | | |
| Street and curb permits: | | 12.08.060 |
| Surface Improvements | \$145 | |
| Underground Improvements: | | |
| In the Roadway | \$280 | |
| Outside of the Roadway | \$110 | |
| Miscellaneous | \$36 | |
| <u>Note:</u> | | |
| 1. The basis for the proposed fee is User Fee Report findings as modified by Engineering Staff. | | |
| 2. Recommendations have been reviewed and approved by the Public Works Committee. | | |
| 3. The current City Ordinance provides for a 5% of construction cost charge in addition to permit fees for above average development projects. A new ordinance will also provide for recovery of costs to administer above average development projects. | | |
| 4. For all underground improvements where existing pavement is cut, an additional fee will be charged based on the size of the cut or mitigating measures as agreed upon by the Public Works Department. | | |
| Street Assessment Reimbursement | \$300 | 12.10.070 |
| Agreement application | Plus .25% of value of assessment contract up to \$3,000 | |